



CENTRAL PUBLIC WORKS DEPARTMENT

**OFFICE MEMORANDUM
No.DGW/MAN/186
ISSUED BY AUTHORITY OF DIRECTOR GENERAL OF WORKS**

NIRMAN BHAVAN, NEW DELHI

DATED: 23.07.2009

Subject: Delegation of enhanced powers to the officers of CPWD

In exercise of the powers delegated to the Director General (Works), CPWD, the monetary limits of the financial powers delegated to the officers of CPWD vide O.M. No. DGW/MAN/129 dated 30.12.2005, in respect of matters connected with the execution of works are enhanced as detailed in Annexure to this office Memo.

The exercise of the delegated powers is subject to the restrictions which might be imposed by orders issued by the Ministry of Finance, Department of Expenditure from time to time and is also subject to the observance of the provisions contained in the various codes as well as in CPWD Works Manual 2007 duly amended from time to time.

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Superintending Engineer (C&M)

Issued from file no. CSQ/CM/M/19/1/2005.
Copy forwarded as per mailing list overleaf

Delegation of Enhanced Powers of Officers of CPWD

Sl. No.	Name of power	Designation of officer	Existing powers In Rs.	Revised Powers In Rs.
1	To accord Administrative Approval and expenditure sanction to minor works for residential and non-residential buildings.	EE	50,000	1.5 lacs
		SE	250,000	7.5 lacs
		CE	1,500,000	45 lacs
		ADG	2,500,000	75 lacs
		DGW	5,000,000	150 lacs
Note: For works of upgradation of residential/office accommodation, the provision of OM No. 18/18/2004-WI (DGW) dt. 15.4.2005 will be applicable.				
2	Petty works, repairs, addition & alteration to hired and requisitioned buildings	CE	5000 p.a. for non-recurring expenditure	5000 p.a. for non-recurring expenditure
		CE	1000 p.a. for recurring expenditure	1000 p.a. for recurring expenditure
3	To issue orders declaring stores including spare parts of vehicles, other than those not involving losses, as surplus or unserviceable, the original purchase value of articles being estimated if not known.	EE	7,500	7,500
		SE	40,000	40,000
		CE	200,000	200,000
		ADG	500,000	500,000
4	Losses due to depreciation of stock	SE	15,000	15,000
		CE	40,000	40,000
		ADG	Full powers	Full powers
5	Write-off losses: 1) On stores due to theft and/or negligence of individuals.	SE	4,000	4,000
		CE	25,000	25,000
	2) On stores not due to theft or negligence of individuals	ADG	50,000	50,000
		SE	4,000	4,000
		CE	25,000	25,000
6	Issue of order of disposal of stores declared by competent authority to be unserviceable (subject to any orders, the SE may have passed) where the stores were so declared by himself or by Government.	ADG	50,000	50,000
		EE	10,000	10,000
		SE	Full powers	Full powers

7 Write off returns of unserviceable T&P of which part value is recovered.

EE	10,000	10,000
SE	20,000	20,000
CE	Full powers	Full powers

8 Sale of stores to private parties on full value plus 10% unless waived by competent authority

CE	Full powers	Full powers
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Notes:

1. Recovery in all cases should be made in cash in advance

2. Losses mentioned against S. No. 4 above may be broadly attributed to:

(i) Normal fluctuation of market prices

(ii) Fair wear and tear

(iii) Lack of foresight in regulating purchases

(iv) Neglect after purchase

3. Powers mentioned against S. No. 5 (1) & (2) will be exercised in respect of actual losses of stores as opposed to losses of stock due to depreciation. Losses against 5(2) may be due to act of God and other calamities such as fire, enemy action, damages, obsolescence etc.

4. The authority issuing orders against S. No. 6 should, after disposal of stores, of which value accounts are kept, determine and intimate to the audit officer concerned, the net amount to be written off to the final head (to be specified) as loss on stocks.

Against item No. 8, see also paragraph 120 of CPWA Code.

9 Accord of sanction to expenditure on ceremonies connected with laying of foundation stone and opening of public buildings

CE	2,500	2,500
ADG	10,000	10,000

10 To make advance payment to private firms/autonomous bodies for chemical analysis and testing of materials

CE	45,000*	65,000*
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* Notes: In each case out of project contingencies subject to the fulfillment of the following conditions:

i) Advance payments are made only in cases where it is considered absolutely necessary.

ii) Advance payments made on the basis of a valid expenditure sanction of the competent authority.

iii) The firm should be well established and has reputation for fair dealings.

iv) The officer drawing the money for making advance payment shall be responsible for its adjustment for which purpose he will send the detailed bills to the Accounts Officer within a period of one month from the date of drawl of the advance. If an advance cannot be adjusted within one month of the drawl, a detailed report should be sent to the component authority concerned.

v) The amount of advance shall be drawn on a simple receipt and accounted for under the final head to which the expenditure on service in question would be debited.

11 To write-off infructuous expenditure on construction

SE	1% of contract value subject to ceiling of Rs. 7500	1% of contract value subject to ceiling of Rs. 7500
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CE	1% of contract value subject to ceiling of Rs. 30,000	1% of contract value subject to ceiling of Rs. 30,000
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12	(a) Grant of extension of time and levy of compensation	AE	Full powers in respect of contracts amounting up to his power to accord TS	Full powers in respect of contracts amounting up to his power to accord TS
		EE	- do -	do
		SE	Full Powers	Full Powers
	(b) Levy of compensation	SE	Full powers	Full Powers
13	Augmentation of electrical power supply to the residences of VIPs up to maximum electrical load sanctioned			
	a) Ministers			
	b) Judges of Supreme Court / High court			
	c) Member of Parliament			
	d) Secretaries/additional Secretaries & equivalent officers.			
		DGW	Full powers	Full powers
14	To undertake deposit works			
	a).At full rates of departmental charges or all Central Govt. works and works of autonomous bodies fully funded by the Central Govt. where no departmental charges are to be levied.		OM No. DGW/MAN/183 DT.27.05.09	
		CE	900 lakh	1350 lakh
		DG(W)/ADG	Full powers	Full powers
	(b) At rates lower than full rates of departmental charges			
		ADG	600 lakh	900 lakh
		DG (W)	Full powers	Full powers
	Note: Delegation of full powers will be subject to the condition that the departmental charges to be charged shall not vary by more than 20% of the standard departmental charges and subject to the following conditions:			
	a). Such departmental charges will be reviewed at every upward revision of normal departmental charges; and			
	b). Deposit work will be accepted to utilize spare capacity of the CPWD at the Zonal level and should not in any way affect departmental working.			
15	Acceptance of lowest tender with or without negotiations			
		AE/AEE	1 lakh	3 lacs
	Where AE (planning) is not provided	EE	10 lakh	30 Lacs
	Where AE (planning) is provided	EE	15 lakh	45 Lacs
		SE	100 lakh	500 Lacs
	Under his own power	CE	400 lakh	1000 Lacs
	With prior approval of ADG	CE	600 lakh	1300 Lacs
	With prior approval of DG (W)	CE	800 lakh	1600 Lacs
	With prior approval of C.W. Board	CE	Full powers	Full powers
16	Acceptance of single tender with or without negotiations			
		AE/AEE	25,000/-	75,000
		EE		
	i).Under his own authority		1.5 lakh	4.5 lacs
	Acceptance of single tender with or without negotiations			
	ii). With prior approval of next higher authority (para 95 of CPWD code)		10 lakh	30 lacs
		SE		
	i).Under his own authority		45 lakh	200 lacs

ii). With prior 100 lakh approval of next higher authority 350 lacs

CE

i).Under his own 200 lakh authority 500 lacs

ii).With prior 300 lakh approval of ADG 800 lacs

iii).With prior 500 lakh approval of DG (W) 1000 lacs

iv).With prior Full powers approval of C.W. Board Full powers

Note: Full reasons should be recorded by the approving authority who should also guard against contractor holding out unjustifiably higher rates.

17 Award of work without call of tenders

AE/AEE 20,000 60,000

EE 1.25 lakh 4 lacs

SE 4.5 lakh 15 lacs

CE

i).Under his own 10 lakh authority 25 lacs

ii).With prior 45 lakh approval of ADG 100 lacs

iii).With prior 90 lakh approval of DG (W) 180 lacs

iv).With prior Full powers approval of C.W. Board Full powers

18 Award of work to labour co-operative societies without call of tenders

EE 1.5 lakh 3 lacs

SE 3.00 lakh 6 lacs

Notes: a) Award of minor works upto Rs. 6.00 lakh.

b) Award of works at current market rates provided the same are certified as reasonable by the officers of CPWD.

- 19 Award of work by negotiations ab-initio after infructuous call of tender or with a firm which has not quoted for execution of the remaining work after rescission of the contract

AE/AEE	30,000	60,000
EE	2.5 lakh	5 lacs
SE	6 lakh	12 lacs
CE		
i).Under his own authority	15 lakh	30 lacs
ii).With prior approval of ADG	75 lakh	150 lacs
iii).With prior approval of DG (W)	150 lakh	300 lacs
iv).With prior approval of C.W. Board	Full powers	Full powers

- 20 i) Splitting up projects / works/sub-heads

EE	Upto 10 lakh	Where sanctioned cost of Work/Sub head is up to 30 lacs
SE	Above 10 lakh & upto 100 lakh	Where sanctioned cost of Work/Sub Head is above 30 lacs & upto 500 lacs
CE	Full powers	Full powers

- ii) Acceptance of tenders for Split up components

EE	Up to 10 lakh	Where sanctioned cost of Work/split up sub-head is up to 30 lacs
SE	Above 10 lakh & upto 100 lakh	Where sanctioned cost of Work/split up sub-head is above 30 lacs & up to 500 lacs
CE	Above 100 lakh & upto 400 lakh	Where sanctioned cost of Work/split up sub-head is above 500 lacs & up to 1000 lacs
ADG	Full powers	Where sanctioned cost of Work/split up sub-head is up to 1300 lacs
DG (W)	Full powers	Where sanctioned cost of Work/split up sub-head is up to 1600 lacs
C. W. Board	Full powers	Full powers

(i) The tenders for the split up portion shall be accepted by the same competent authority who permitted such splitting for projects/ works costing up to Rs. 1000 lakh. The fact that the project/ work has been split up for the purpose of inviting tenders should, however, be clearly brought to the notice of the authority competent for split up, explaining the reasons while forwarding the tenders for such works.

ii) The tenders for the split up portions of projects/works costing more than Rs. 1000 lakh, shall be accepted by the ADG/DG (W)/CW Board as the case may be. The fact that the project has been split up for the purpose of inviting the tenders should be clearly brought to the notice of ADG/DG(W)/CW Board explaining the reasons while forwarding the tenders for their consideration/approval.

iii)Tenders relating to component parts of the project, if the amount of such component parts appears as distinct sub-head will be dealt with by the authorities concerned according to their powers of acceptance of the tenders and sanction of estimates and not referred to the higher authorities even though they may form part of the project beyond their acceptance as a whole.

iv) The procedure mentioned in note (iii) above will also apply in respect of tenders for sanitary and

21	Acceptance of tenders for smaller works likely to crop up during the execution of work /project and for which no provision exists in the sanctioned project estimates	CE	Full powers to accept tenders for such works subject to availability of funds under sub head "contingencies" in the sanctioned project estimate.	Full powers to accept tenders for such works subject to availability of funds under sub head "contingencies" in the sanctioned project estimate.
22	Award of work order (Annual limit)	AE/AEE	2 lacs	6 lacs
	In addition to sub-division powers	EE	15 lacs	45 lacs
	In addition to Sub-Division and Division powers	SE	45 lacs	225 lacs (per division)
23	a)To accept highest tender bid for disposal of govt. buildings without land at/and above the reserve price fixed by CE / DGW	EE SE CE/ADG/ DG(W)	6 lakh 50 lakh Full powers	9 lacs 75 lacs Full powers
	b)Below reserve price	EE/SE/CE ADG/ DG(W)	Decision to be taken by next higher authority Full powers	Decision to be taken by next higher authority Full powers
	c)Acceptance of single tender/ bid at/ and above the reserve price	EE SE CE CE CE CE	30,000 30 lakh 90 lakh 100 lakh 125 lakh Full powers	45,000 45 lacs 135 lacs 150 lacs 200 lacs Full powers
	Under his own power	CE	90 lakh	135 lacs
	With prior approval of ADG	CE	100 lakh	150 lacs
	With prior approval of DG (W)	CE	125 lakh	200 lacs
	With prior approval of C.W. Board	CE	Full powers	Full powers
	(d)(i) Sale/dismantlement of public building other than purely temporary structure	CE ADG/DG(W)	10 lakh Full powers	15 lacs Full powers

ii).purely temporary structure

EE Full powers subject to the conditions mentioned in Para 127 of CPWD code

SE Full powers if the structure is to be sold at lower than reserve price

Note: (i) Reserve price shall be fixed on assessed salvage value of dismantled materials only.

(ii) Authority competent to fix reserve price will be competent to fix salvage value of dismantled materials also.

24 Purchase of inspection vehicles **DG (W)** Only for replacement of vehicles survey reported in accordance with government instructions on the subject from time to time

25 Accord of technical sanction to detailed estimates Civil and Electrical works **AE/AEE** 1 lac 3 lacs

EE
i)where AE(P) is 10 lacs not provided 30 lacs

i)where AE(P) is 15 lacs provided 45 lacs

SE 100 lacs 500 lacs

CE/ADG/DGW Full powers Full powers

Note: This delegation of power is subject to restriction and provision of orders issued by the Ministry of Finance from time to time and as also the provision contained in various codes. In this context, instructions contained in the Ministry of Finance O.M. F-10(28)/EE Coord./77 dt. 20.1.1978 should be kept in view.

26 Acceptance/challenge of arbitration award

CE 10 lacs 15 lacs

ADG 30 lacs 45 lacs

DGW Full powers Full powers

27 Accord of A/A & E/S for construction of houses for CPWD project staff for major projects

ADG 150 lacs 225 lacs

DG(W) Full powers Full powers

Note: This will be subject to the condition that the cost of construction will be met out of the contingencies of the project where there is no separate provision for the same.

28 (i) Accord of Administrative Approval & Expenditure sanction for construction of houses for CPWD maintenance staff.

ADG 40 lacs *60 lacs

DGW 100 lacs *150 lacs

*In case of project costing more than Rs. 15 lakh, pre budget financial scrutiny should have been done by the competent authority i.e. Budget Section, MOUD.

Note: (i)Due care should be taken to ensure that powers are not used to create separate pool of accommodation and to ensure that DGW/ADG would draw up a list of maintenance staff for whom the quarters near the inquiry office are essential.

(ii) Power should be exercised by CE/ADG/DGW in consultation with FO/CCA/MOUD.

29	Powers to modify contract conditions	ADG DGW	*15% **25%	*15% **25%
	As per MAN/75:			
	* Where financial implication is up to 15% of the contract amount.			
	** Where financial implication is up to 25% of the contract amount.			
30	Acceptance of tender conditions not in line with the standard conditions	DGW	Full powers	Full powers
31	Purchase of Tools and Plants	DGW	Full powers	Full powers
32	To allow State PWD contractors to tender for the works of CPWD outside the State in which enlisted	ADG	Full powers	Full powers
33	Accord of sanction to extra /substituted items	AE/AEE	OM No. DGW/MAN/ 175 30% of contract amount or 30% of power to accord TS, whichever is lower	30% of contract amount or 30% of power to accord TS, whichever is lower
		EE	- do -	- do -
		SE	30% of contract value or equal to the power to accord technical sanction, whichever is lower.	30% of contract value or equal to the power to accord technical sanction, whichever is lower.
34	Accord of sanction to deviation in quantities of agreement items	CE	Full power OM No. DGW/MAN/ 175 dt. 5.3.09	Full power
		AE/AEE	10% of contract amount or 50% of power to accord TS, whichever is lower	10% of contract amount or 50% of power to accord TS, whichever is lower
		EE	15% of contract amount or 50% of power to accord TS, whichever is lower	15% of contract amount or 50% of power to accord TS, whichever is lower
		SE	30% of contract amount	30% of contract amount
		CE	Full power	Full power

Note: 1. Deviation means increase or decrease in quantities of agreement items.

2. Deviations upto $\pm 10\%$ of agreement quantity will not require any sanction.

3. Items deviating beyond $\pm 10\%$ of agreement quantity needs sanction for total deviation (including initial $\pm 10\%$)

4. The amount of a deviation statement shall be the sum of absolute value of deviated amounts of all individual items.

35 To approve Supply orders

		OM No. DGW/MAN/153 dt. 17.03.09			
	Designation of the officer	Exiting provisions		Modified provisions	
		Individual supply order	Annual ceiling	Individual supply order	Annual ceiling
	AE	10% of powers to accord TS	Powers to accord TS	10% of powers to accord TS	Powers to accord TS

To approve Supply orders	EE	do	do	do	do
	SE	do	do	do	do
	CE	10% of power to accept tender his authority	Power to accept tender under his own authority	to 10% of power to accept tender his authority	Power to accept tender under his own authority
	ADG				
	(i) Under his own Authority	20% of power to accept the tender	No limit	do	do
	(ii) With prior Approval of DGW	Full Power	No limit	do	do
36 a) Local purchase of petty stationery stores		OM No. DGW/MAN/ 135 of 23/24.03.06			
	AE/AEE	Nil		Nil	
	EE	10,000/- PA		15,000/- PA	
	SE/SA	45,000/- PA		70,000/- PA	
	CE/CA	80,000/- PA		1.2 lacs PA	
	ADG	1 Lakh PA		1.5 lacs PA	
	DG(W)	1 Lakh PA		1.5 lacs PA	
b) Local purchase of Drawing Stationery					
	SE/SA	20,000/PA		30,000/- PA	
	CE/CA	80,000/- PA		1.2 lacs PA	
	ADG	1 Lakh PA		1.5 lacs PA	
	DG(W)	1 Lakh PA		1.5 lacs PA	
37 i) Permanent imprest to AE provided imprests are not allowed to JEs at the same time		6,000/-		9,000	
ii) Local Purchase powers of AE out of permanent imprest		1000/- for petty payments		1500/- for petty payments	
38 Engagement of private Architects/consultants	ADG	Full powers		Full power	
	DGW	Full powers		Full power	
Note: The power is subject to fulfillment of conditions laid down in Section 6 of the Manual.					
39 To sanction Mobilization Advance	EE	Upto 50% of the advance or Rs. 20 lakh, whichever is lower. Balance advance with the prior approval of the SE		Upto 50% of the advance or Rs. 30 lakh, whichever is lower. Balance advance with the prior approval of the SE	
Note: The mobilization Advance can be sanctioned to the contractors as per term of the contract on their specific request.					
40 Declaration of specialised items					
	ADGs	For works in their respective regions.		For works in their respective regions.	
	ADG (TD)	For works in and around Delhi		For works in and around Delhi	

SE(C&M)



CENTRAL PUBLIC WORKS DEPARTMENT

OFFICE MEMORANDUM

No.DGW/MAN/188

ISSUED BY AUTHORITY OF DIRECTOR GENERAL OF WORKS

NIRMAN BHAVAN, NEW DELHI

DATED: 04.8.2009

Sub : Modifications to delegation of enhanced powers to the officers of CPWD.

In partially modifications to O.M. No. DGW/MAN/186 dated 23.7.2009, following financial powers of CPWD officers, are modified further with immediate effect:

S.No.	Name of power	Designation of officer	Existing Powers as per O.M. No. DGW/MAN/186 dt. 23.7.2009	Revised Powers
1.	To accord Administrative Approval and expenditure sanction to minor works for residential and non-residential buildings.			
		EE	1.5 lacs	5 lacs
		SE	7.5 lacs	25 lacs
		CE	45 lacs	150 lacs
		ADG	75 lacs	250 lacs
		DGW	150 lacs	500 lacs
Note: For works of up gradation of residential / office accommodation, the provision of OM No. 18/18/2004-WI (DGW) dt. 15.4.2005 will be applicable.				

12.	In addition to above the following amendments in regard to Grant of extension of time are hereby made as under;					
	Name of power	Designation of officer	Existing Powers as per O.M. No. DGW/MAN/18 6 dt. 23.7.2009	Name of power	Designation of officer	Revised Powers
	(a) Grant of extension of time and levy of compensation			(a) Grant of extension of time and rescheduling of milestones		
		AE	Full powers in respect of contracts amounting up to his power to accord TS		AE	Full powers in respect of contracts amounting up to his power to accord TS
		EE	- do -		EE	- do -
		SE	Full powers		SE	Full powers
	(b) Levy of compensation	SE	Full powers	(b) Levy of compensation	SE	Full powers

Other powers as earlier circulated vide above-cited will remains the same.

Superintending Engineer (C&M)

Issued from file no. CSQ/CM/M/19/1/2005.

Copy to:

All ADGs, CPWD, E-in-C, PWD, Delhi Govt. 2. All CEs, CPWD, E-in-C, PWD, Delhi Govt.-They are requested to endorse a copy of this O.M. to all SEs & EEs with further directions that they should bring this change to the notice of all the concerned.

Executive Engineer (M)

