

Central Public Works Department
(S&D Unit)
Nirman Bhawan, New Delhi.

No. 6/4/2006/S&D/180

Dated: 22/2/2006

Office Memorandum

Consequent to the creation of post of DDG (H) in the CPWD by upgrading one post of Director (H) - The staff strength of the horticulture wing in CPWD will be as below:

SL. NO.	Designation	Pay Scale	No. of Posts
1	Deputy Director General (H)	18400-500-22400	1
2	Director of Horticulture	14300-400-18300	3
3	Deputy Director (H)	10000-325-15200	15
4	Assistant Director (H)	6500-200-10500	48 (2 posts of AD (H) from the strength of 50 have been abolished vide office order No. 201 of 2005 dated 13.9.05)
5	SO (H)	5000-150-8000	107(9 posts of SO (H) from strength of 116 have been abolished. 8 posts have been abolished vide office order No. 201 of 2005 and 1 post has been abolished vide order No. 12/2006 dated 22.2.06)

(i) In partial modification of office order 274 of 2003 dated 24.12.03 issued by EC-IX Section, the Director General Works is also pleased to decide the transfer posting guidelines & reconstitution of the transfer posting committees and other issues for horticulture wing as under:

(ii) The transfer posting of the Directors of Horticulture will be carried out as per same guidelines as are applicable for equivalent posts of SEs in the Civil and Electrical discipline.

(iii) Work Charged Staff:

All establishment matters of work charged staff of Horticulture at Delhi, including inter circle posting/transfer, etc. will remain under the control of DOH (DR), Delhi. He will also be responsible for maintaining seniority list and making promotions of work charged staff in respect of the two circle i.e. DOH (NDR) and DOH (DR). DOH (WR) Mumbai will maintain separate seniority list and will also be responsible for making promotions in respect of the work charged staff under his control.

Establishment matter of work charged and other horticulture staff posted in Eastern Region and Southern Region will be dealt with by the respective SEs/EEs with whom the DDs (H)/AD(H)/SO(H) working in these Regions are attached.

(iv) Recruitment to the Post of SO Horticulture shall be done through Staff Selection Commission. It will however be the endeavor of the department to regionalize this recruitment, if possible.

(v) Constitution of transfer posting & Hard case committee

(b) Transfer Posting of Section Officer (Horticulture):

Transfer posting of SOs (H) shall be done by a Transfer Posting Committee. The constitution of the Committee shall be as below:

Sr. most Director (H) posted in Delhi	Chairman
SE (Coord.)-(Civil)-NR	Member
Deputy Director (Admn.)/D.A.	Member

Transfer posting in the grade of SO (H) shall be done as per the terms and conditions applicable to equivalent post of JE (Civil)/(Elect.) in the department.

Constitution of hard case Committee, to consider representations by SO (H) shall be as under:

DDG (H)	Chairman
Senior Most Director (H) Posted at Delhi	Member
Director (Admn.) in the Directorate	Member

(b) Constitution of the Transfer Posting in the grade of Assistant Director (Horticulture):

CE (P&S)	Member
CE (NDZ)-II	Member
DDG (H)	Member
Senior Most DOH posted in Delhi	Member
Deputy Secretary (Admn.)	Member

The transfer posting of AD (H) in CPWD will be as per conditions applicable for equivalent post of AE (C)/AE (E) in CPWD.

Note: The Senior most officers in the committee will preside in the meeting.

Constitution of the hard case committee in respect of AD (H) shall be as under

ADG (S&P)	Chairman
CE (P&S)	Member
DDG (H)	Member

(c) Transfer Posting in the Grade of Deputy Director (H):

The transfer posting Committee and Hard Case Committee for the DD (H) in CPWD shall be under:

ADG(S&P)	Chairman
CE(P&S)	Member
Chief Engineer(Vig)	Member
Chief Engineer PWD Zone-II	Member
DDG(Hort)	Member

The transfer posting of DD (H) shall also be as per terms and conditions applicable to the equivalent post of EE (Civil)(Elect.) in CPWD.

(d) Transfer posting in the Grade of DOH

In respect of transfer posting of DOH it is mentioned that the guidelines as applicable to the SE (Civil)(Elect) shall apply and the Directors of Horticulture shall be treated at par with other SEs in the Department. Transfer posting of Directors of Horticulture shall be processed by ADG (S&P) and proposal shall be made after approval by DGW.


(vi) All the DDs (Horticulture) will compile the budgetary proposals and submit to the concerned Directors of (H)/SEs with whom their division is attached who in turn will compile the same and submit to the concerned Zonal CEs.

(vii) Consequent to the creation of the post of DDG (H) in CPWD the recruitment rules for SO (H) / AD (H) will be suitably amended.

(viii) Opening/Closing of Horticulture Divisions:

All proposals regarding opening or closure /transfer of horticulture units will be initiated by the concerned CE/ADG and will be decided by DGW after they have been processed by DDG(Works)as done in case of all other units of CPWD.

This issues with the approval of DGW.


(V.K. Sharma)
Director (S&D)

To

All ADGs, CPWD
All CEs (Civil/Elect)/Chief Architects/DDG (H)
Directors (Admn.)/(P&WA)/(PM)/DS(Admn.)
All SEs (Coordination)
All Sections in the Directorate

Copy for information to: U-1, Ministry of UD

2. PPS to DGW