

DIRECTORATE GENERAL OF WORKS
CENTRAL PUBLIC WORKS DEPARTMENT
NIRMAN BHAWAN, NEW DELHI-110011

No.DGW/PM/425 / 504

Dated 4th 09.2007

OFFICE MEMORANDUM

As per decision taken in the meeting held on 5.9.2007, the **Working Group for Citizens' Charter of CPWD** is constituted as follows:-

1. Shri G.S.Mehta, ADG (NR) (Representative from Top Management)
2. Sh.S.P.Baranwal CE(NDZ V)
3. Dr.V.K.Verma, DDG(H)
4. Sh.B.Nagaraja, CE,PWD(DA)
5. Sh.K.C.Singh, SE(C),DCC-7 (Representative from
6. Sh.C.K.Verma, SE(E),DCEC-5 Middle Management)
7. Sh.Dhan Singh,Director (H)(DR)
8. One representative from DOPT - a reference is being made to Secretary, DOPT for nominating one officer.
9. Residents' Welfare Association(RWA)(Type I to Type VI) -- One representative from each of the RWAs. Efforts shall be made to include representatives covering the geographical distribution of government colonies in Delhi.
10. DDG(W) (Member Secretary of the Working Group).

The above working group shall be responsible for :

- (a) Identifying all stakeholders of the organization.
- (b) Identifying all key services provided by the organization.
- (c) Preparing a draft citizens' charter in consultation with stakeholders.
- (d) Formally issuing/releasing the citizens' charter after its approval by appropriate authority, and
- (e) Reviewing and updating, as necessary, based on the feedback and continuing suitability.

The O M is being put on the CPWD Website for information in general and also seek suggestions from the public for finalizing new Citizens' Charter of CPWD.



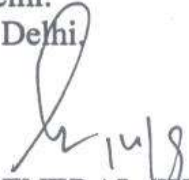
(A. K. JAIN)

DY.DIRECTOR GENERAL (WORKS)

o/c

To

1. Sh.GS Mehta, ADG(NR), CPWD, New Delhi.
2. Sh. S.P.Baranwal , CE(NDZ V), CPWD, New Delhi.
3. Dr.VK Verma, DDG(H), CPWD, New Delhi.
4. Sh.B.Nagaraja, CE, PWD, NCTD, New Delhi.
5. Sh.K.C.Singh, SE(C), DCC-7, CPWD, New Delhi
6. Sh.C.K.Verma, SE(E), DCEC-5, CPWD, New Delhi.
7. Sh.Dhan Singh, Director (H) (DR), CPWD, New Delhi.



DY. DIRECTOR GENERAL (WORKS)

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