

C.P.W.D.
OFFICE OF CHIEF ENGINEER, CDO
R.NO.220, A-WING, NIRMAN BHAWAN, NEW DELHI

CIRCULAR

Sub:- Issue and Return of Books from CPWD Library at Nirman Bhawan.

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The matter regarding non returning of the books to the Library by the officials has been under consideration of the Directorate for quite some time. It has been observed that many officers getting issued books from the library are not prompt in returning back the books to the library on their transfer from the office. The Head of the office should ensure that the officer submits a 'No Objection Certificate' from library on his transfer in token of having deposited all the outstanding books against him.

It has been decided that responsibility of recovering the cost of books as assessed by CDO outstanding against officials henceforth shall rest with the Drawing and Disbursing Officer where such officer was last serving before retirement.

This issues with the approval of DG (W).

R. N. Danekar
(R.N. DANDEKAR)
CHIEF ENGINEER (CDO)

No.74(23)/CDO/2007/dated 5/11/2007 No 2888

Copy forwarded to:-

1. ADG(TD)/ADG(S&P)/ADG(Trg)/ADG(Arch)/ADG(WR)/ADG(SR)/ADG(ER)/ADG(N)/ADG(NR) for kind information.
2. Engineer-in-Chief, PWD, Govt. of Delhi, MSO Bldg, New Delhi with the request to please circulate amongst PWD Zones.
3. Chief Engineers, CPWD, NDZ-I/II/III/IV/V, BFZ,BFLZ,IBBR,IBEZ,IBLZ,SZI,SZII,SZIII,NZI,NZII,NZIII,NZ(E)NR,EZI,EZII, NEZ, RSVY Project, CWG Project, ED(CSO),CE(E),DR, DDG(W)
4. DDG(H), New Delhi.
5. Chief Architect, CPWD, DR, NDR, ER, WR, SR
6. Chief Engineer (Valuation IT Deptt. Chennai, New Delhi).
7. Chief Engineer (AA), Mumbai, New Delhi, Kolkata, Chennai, Ahmedabad, Lucknow, Bangalore.
- ✓ 8. Director (S&D), CPWD, for uploading it on CPWD Website for information of all concerned.
9. Copy to PPS to DG(W) for information of DGW.

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D W (S & D) Unit

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