

Directorate General of Works
Central Public Works Department
(S&D Unit)
Nirman Bhawan, New Delhi.

No.14/5/2003-S&D/ 1022

Dated 04 OCT 2006

Office Memorandum

Subject: Introducing scope change control mechanism for CPWD Works -
setting up of a review mechanism

Reference is invited to the office OM of even No. 14/5/2003-S&D/616 dated 14.6.06 vide which a scope change control mechanism, for CPWD works, had been circulated for being implemented. The issue of necessity to have a proper and formal review mechanism, which will oversee the implementation of the conditions agreed to in the MoUs has been deliberated upon and it has been decided that the CEs will include, in the MoU a provision for reviewing the implementation of the conditions given and agreed to in the MoU at periodic intervals.

The mechanism will consist of a review committee, which will oversee the implementation of the project. At the stage of entering into MoU the Constitution of the Review Committee, the periodicity at which the review will be carried out by the review committee and the officers who can be approached in case the review committee also is not able to ensure implementation of the agreed provisions of the MoU will be defined.

The CEs will lay down the hierarchy from CPWD, depending upon the magnitude or the criticality/complexity of the project, and request the client department to indicate the names of officers who will be assisting the CPWD in execution of the project.

In case of projects where designated Project Managers have been appointed there the review of the MoU will be carried out first at their level and the review committee for the monitoring of the implementation of the MoU and execution of the projects shall be headed by the CE/ADG depending upon whether the Project Managers is SE or CE respectively.

For general projects the review committee will be headed by officers as indicated below:

- For projects costing greater than Rs. 10 crore – Chief Engineer
- For projects costing Rs. 1 crore to 10 crore – Superintending Engineer
- For projects costing greater than Rs. 10 lacs but less than Rs. 1 crore – Executive Engineer

The CEs shall obtain the details from the client departments about the officers to be included in the review committee from their side and this shall be included in the details to be included in the MoU.

This mechanism shall be in addition to the necessity of having a nodal officer from CPWD and the client department as has been mentioned in the MoUs and the order referred above.

This issues with the approval of DGW.

(V.K. Sharma)
Director (S&D)

To

All ADGs
All CEs (Civil/Elect.)
All CAs/DDG (H)

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PPS to DGW