

Nirman Bhawan, Maulana Azad Road,
New Delhi, dated the 17th October, 2006

54/35

OFFICE ORDER

Consequent upon creation, by upgradation, one post of Deputy Director General (Horticulture) [DDG (H)] (Pay scale Rs. 18400-22400) by simultaneously abolishing one post out of four posts of Director (Horticulture) (Pay scale Rs. 14300-18300) in the Central Public Works Department (CPWD), the incumbent of this post will coordinate and guide the working of Horticulture Wing. He is attached to the Headquarter and will sit in the Headquarter office of CPWD.

2. The DDG (H) will perform the following duties, functions and responsibilities under the overall superintendence, control and directions of the Director-General (Works). His status will not affect the existing administrative hierarchy, as the Directors of Horticulture would be under the administrative control of the DG (W) and the Zonal Chief Engineers will continue to exercise functional control over the Directors working in their respective Zones. The DDG (H) will be attached to the Headquarters and would report to the Additional Director-General (Works)/ Director-General (Works). The DDG (H) will carry out the following functions: -

- i) Prepare general policy and administration procedures, including the budget for Horticulture Wing, proposing and vetting transfers/postings of the horticulture staff through a Committee under the Chairmanship of the ADG (W) with DDG (H) as a Member;
- ii) Assist the ADG (W) in the matter of promotion of Group 'D' Staff, preparation of budget and financial allocations and furnish technical advice on matters pertaining to horticulture of Government properties;
- iii) Designing and planning, landscaping and greenery programmes for Government properties;
- iv) Overall supervision of the nurseries at Sunder Nagar and Mehrauli with regard to their production, maintenance and staff operations;
- v) Floral and other horticultural operations required in connection with visits of foreign dignitaries, for special occasions such as Independence Day, Republic Day and birth and death anniversaries of departed leaders;
- vi) Participate as a Member of the DPC Selection Committees constituted for considering grant of promotions/confirmation/selection grade and other benefits under ACP schemes in respect of horticultural staff considered at the level of DG (W).

pl examine

This is confusing.
This is a function
dealt by CC NDZ I or
NDZ II. DDG (H) will
then create functional
units. I have checked
that remaining of these
works only to be done
by DDG

DDG (H)
DDG (W)
Dir (W)

21/10
19/10

- vii) Be responsible for improving horticulture development by way of evolving plans and patters for aesthetic and environmental enhancement of CPWD projects and properties;
- viii) Exercise financial and disciplinary powers as may be delegated by the DG (W); and
- ix) Perform any other functions and duties assigned by the DG (W) from time to time.

3. For performance of the above said duties, DDG (Horticulture) will be provided the complement of staff as per the Annexure attached to this Office Order. This staff strength will be taken from the offices of Director (NDR) and Director (NR) and no new post will be created.

4. This has the approval of the Hon'ble Urban Development Minister.


(RAKESH KUMAR)
DIRECTOR

To

1. DG (Works) (Shri A. Chakrabarti), CPWD, New Delhi.
2. All ADsG (SW)/ADsG (Works) in CPWD
3. Dr. V.K. Verma, DDG (Horticulture)
4. C.E. (P&S) (Shri A.P. Singh), CPWD -- for internal circulation and for putting it on the CPWD Website.

Copy for information to: -

1. PS to Hon'ble UDM
2. PS to Hon'ble MOS (UD)
2. Sr. PPS to Secretary (UD)
3. PS to AS (UD)
4. PS to DS (Works)
5. All Desks in the Works Division
6. Hindi Section for Hindi translation
7. Guard File


(DEEPAK GROVER)
UNDER SECRETARY

ANNEXURE

Subject: Sanctioned strength of the office of DDG (Horticulture), CPWD.

Sl.No.	Name of the post	Strength
1.	Deputy Director (Horticulture)	1
2.	Assistant Director (Horticulture)	1
3.	Office Superintendent	1
4.	Head Clerk	2
5.	Hindi Translator	1
6.	Steno Grade I	1
7.	UDC	4
8.	LDC	2
9.	Draftsman Grade-II	1
10.	Draftsman Grade-III	1
11.	Peon	2
12.	Daftry	2