

**Minutes of the Review Meeting on vigilance taken by DG(W)
Shri A. Chakrabarti on 03.05.2007 at 11.00 A.M.
in his chamber.**

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Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri S.N. Rai, SE(V)II**
- 3. Shri B.B. Thakur, SE(V)E**
- 4. Shri M.L. Meena, SE(Inquiries)**

2. Shri A. Chakrabarti, DG(W) took a review meeting of the vigilance cases in CPWD on 03.05.2007 at 11.00 A.M. in his chamber, and the following were decided.

3. It was noted that all the decisions taken in the meeting held on 21st February, 2007 have been attended except decision No.10 regarding the visitors' room for inspection of records by SPS/COs. DG expressed his concern over the delay and desired that the matter may be taken up with Vigyan Bhawan Circle for expeditious implementation.

4. DG(W) enquired about the stage of cases where maximum delay in investigation of the cases. It was reported by the CVO that the collection of records/reports from various officers takes maximum time. It was decided that the proposal may be initiated by CVO to ADG(TD) and such cases pertaining to various Zone may be discussed in Senior Officers Conference.

5. It was observed by the DG(W) that many complaints, after verification, turned out to be false. In such cases the motive of the complainant is to harass the public servant. What suitable action against complainant can be taken if such complaints turned out to be false after verification, be examined.

6. In the meeting the target for the next 6 months were drawn up (Annexure-I).

7. The above target has also been sub-allocated for the SE(V)I/SE(V)II/SE(V)El. and all EEs(V) & EOs(D) (Annexures II, III & IV).

8. It should be the endeavor of everyone concerned to achieve the targets as the same will be reflected in the ACR.

9. DG(W) mentioned ICRA report commissioned by Ministry some years ago where some suggestions for “softer mechanism” for vigilance procedures was recommended. He desired that we may examine implementing the recommendations of the ICRA.

10. DG(W) desires that in future notes/orders etc. requiring his signatures only may be put up to him in separate folders for signature only rather than sending with entire files.

((Ram Muivah)
JS & CVO

No.16/2/1/2007-VSI

Dated 7th May, 2007.

Copy to:

1. PPS to DG(W)
2. SE(V)I/SE(V)II/SE(V)El./SE(Inq.)
3. All EEs(V)/EOs(D)

**Minutes of the Review Meeting on vigilance taken by DG(W)
Shri A. Chakrabarti on 03.07.2007 at 11.30 A.M.
in his chamber.**

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Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri Kamlesh Kumar, SE(V)I**
- 2. Shri S.N. Rai, SE(V)II**
- 3. Shri B.B. Thakur, SE(V)E**
- 4. Shri M.L. Meena, SE(Inquiries)**

1. Shri A. Chakrabarti, DG(W), took a review meeting of the vigilance cases in CPWD on 03.07.2007 at 11.30 A.M. in his chamber, and the following were decided.

2. All decisions taken in the meeting held on 3rd May, 2007 had been attended. DG(W) reviewed the progress and achievements of the first quarter vis-a-vis the target for the next 2 quarters. Regarding the complaints DG(W) desired that pendency of the complaints received as on 1.4.2007, received upto 30.06.07, disposal during the period be intimated to him. He also desired that similar exercise may be carried out for the cases pending finalisation of investigation report.

3. The DG(W) expressed his concern particularly regarding finalisation of interim investigation report, calling explanation memos and final investigation report where achievement in the quarter April-June, 2007 was on the lower side. He desired that by the quarter ending September, this deficit needs to be patched up.

4. DG(W) also desired that case study of a few sample cases bringing out the time taken for their disposal from the stage of receipt of complaint till issue of final orders be submitted to him. There is a need to find out the stages where the delay takes place in disposal of the cases and to sort it out. DG(W) emphasizes the need of making a presentation of the case study during the next Senior Officers' meeting on 12th July, 2007 with a view to highlight the delay in submission of the information/report/record which results in delays of disciplinary cases thereby affecting the career prospect of the charged officers.

5. It was intimated by CVO that after various references were brought to the notice of the Chief Engineers in the last Senior Officers' meeting, the records/reference had been received. DG(W), in turn, desired that the cases where information/records are yet to come from various Zones may be identified and a reminder may be sent to them by 5th July, 2007 so as to enable them to expedite the matter before next Senior Officers' meeting scheduled on 12th July, 2007.

6. During the review it was transpired that the cases sent to the Ministry where final orders to be issued with some penalty takes quite sometime in obtaining the advice of UPSC. It was desired by DG(W) that all such cases thus have been referred to Ministry for passing the final orders may be identified and request may be made to Ministry, so that career prospects of the charged officer are not affected on account of delay.

7. DG(W) observed that in one of the recently concluded case, an SE as a disciplinary authority, has imposed a penalty not commensurate with the gravity of lapses. It was felt that there is an urgent need to enlighten the officers regarding vigilance matters, particularly the SEs who have to act as disciplinary authorities in cases of Group 'C' officers. He desired that a Workshop may be organized at CPWD Training Institute, Ghaziabad, in consultation with ADG(Training). SEs of Delhi region may be asked to attend the course. One similar Workshop per quarter may be organized for SEs of other regions in forthcoming quarters.

8. As part of preventive vigilance, it was decided that a vigilance bulletin may be published quarterly to strengthen vigilance awareness by bringing out inter alia, case study of recently concluded cases.

((Ram Muivah)
JS & CVO

No.16/2/1/2007-VSI

Dated 3rd July, 2007.

Copy to:

1. PPS to DG(W)
2. Shri D.S. Sachdeva, ADG(TD)
3. SE(V)I/SE(V)II/SE(V)El./SE(Inq.)
4. All EEs(V)/EOs(D)

**Directorate General of Works
Central Public Works Department
(Vigilance Unit)**

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While reviewing the progress of the disposal of vigilance cases in the review meeting held on **9.8.2007 at 9.30 A.M.**, DG(W) expressed his concern regarding the slow progress.

1. The performance of **SE(V)I** was found wanting on the following :

He has disposed only one **IIR** against the target of 8 Nos. He has issued only 2 **Explanation Memos** against the target of 9 Nos. No **charge sheet** has been issued against the target of 4 Nos.

2. The performance of **SE(V)E** was found wanting on the following :

He has disposed only 3 Nos. of IIR against the target of 12 Nos. issued 5 **explanation memos** against the target of 15 Nos., and finalised 5 **Investigation Reports** against the target of 22 Nos.

3. The performance of the following Executive Engineers are found to be poor in respect of the following :

(i) **EE(V)IX** has not disposed a single IIR till now against the target of 5 Nos. **EE(V)II & IX**, have issued only one Explanation Memo No. each against the target of 6 & 3

respectively. **EE(V)II** has finalised only 2 IRs against the target of 7 Nos. Both the Executive Engineers have not issued a single **Charge Sheet** against the target of 2 Nos. each. In respect of appointment of IO/PO, the performance of EE(V)II is nil. Regarding Comments on CO's representation, the EE(V)II has finalised only one till date.

(ii) **EE(V)V** has not finalised a single IR against the target of 3 Nos.

(iii) **EE(V)VII**, has not finalised a single IIR against the target of 3. He has also not finalised a single IR against the target of 3. He has also not finalised a single **Charge Sheet** against the target of 2.

(iv) **EE(V)XI** has not finalised a single IR against the target of 3. He has also issued only one **Charge Sheet** against the target of 8.

(v) **EE(V)I** has not issued a single **Charge Sheet** against the target of 4. **EE(V)III** has finalised only 2 IIRs against the target of 5. He has also finalised only one Explanation Memo against the target of 6. EE(V)VI has finalised 2 IIRs against the target of 5. He has issued only 3 explanation memos against the target of 8. He has also finalised only one **Charge Sheet** against the target of 4.

4. They are hereby once again directed to make endeavour to achieve the target by the end of September, 2007 positively. Any bottleneck in achieving the target may be brought to the notice of the undersigned.

(Ram Muivah)
JS & CVO
09.08.2007

To

All SEs(V)/EEs(V)/EOs(D)

**Minutes of the Review Meeting on vigilance taken by DG(W)
Shri A. Chakrabarti on 09.08.2007 at 09.30 A.M.
in his chamber.**

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Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri Kamlesh Kumar, SE(V)I**
- 2. Shri S.N. Rai, SE(V)II**
- 3. Shri B.B. Thakur, SE(V)E**

1. Shri A. Chakrabarti, DG(W), took a review meeting of the vigilance cases in CPWD on 09.08.2007 at 09.30 A.M. in his chamber, and the following were decided:

2. It was noted that most of the decisions taken in the meeting held on 3rd July, 2007 have been attended. DG(W) reviewed the progress and achievements of the Vigilance Unit till 30th July, 2007. He observed that though the number of investigations concluded have increased slightly as compared to the last review of 3rd July, 2007, it is still below the targets. He also observed that finalisation of interim investigation report and issue of charge sheet is much below the targets set till the end of September, 2007 and expressed his concern on the same. He advised that by end of September, 2007, the achievements should go above the targets set.

**((Ram Muivah)
JS & CVO**

No.16/2/1/2007-VSI

Dated 9th August, 2007.

Copy to:

1. PPS to DG(W)
2. SE(V)I/SE(V)II/SE(V)El./SE(Inq.)
3. All EEs(V)/EOs(D)

Not in original

It is observed that the achievements in finalisation of IIRs, calling of explanation memo and finalisation of IRs, issue of charge sheets are below the targets set. All SEs(V)/EEs(V)& EOs(D) are directed that till the end of September, 2007, all possible efforts should be made to achieve the targets.

JS & CVO

SEs(V)/EEs(V)& EOs(D)

**Minutes of the Review Meeting on vigilance taken by DG(W)
Shri A. Chakrabarti on 15.10.2007 at 10.30 A.M.
in his chamber.**

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Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri Kamlesh Kumar, SE(V)I**
- 3. Shri B.B. Thakur, SE(V)E**
- 4. Shri H.P. Meena, SE(Inquiry)**

1. Shri A. Chakrabarti, DG(W), took a review meeting of the vigilance cases in CPWD on 15.10.2007 at 10.30 A.M. in his chamber, and the following were decided:

2. Regarding the targets and achievements, there were some shortfall in a few cases and it was explained that in a few cases like prosecution sanction, in the past 6 months only 4 cases were received from CBI against the target of 5. In case of Charge Sheets the achievements were on lower side mainly because the cases were pending in the Ministry. DG(W) has advised that achievement should also include disposal from Vigilance Unit. He also advised that while preparing the report for the achievement of the targets, we should also show the number of pending cases. It was decided that appointment of IP/PO need not be included in the target as they are completely beyond the control of Vigilance Unit. In lieu of IP/PO appointment, No. of Inquiries Conducted should be included in the target and achievement. DG(W) also advised that in the report of achievements, Charge Sheets issued by the Ministry and DG(W) should be shown in separate column.

3. Based on the experience of the 6 monthly target ending September 30th, it was decided to draw up fresh targets for the next 6 months ending 31st March, 2008.

4. **Vigilance Awareness Week from 12-16th Nov., 2007:**

It was decided to organise a Vigilance Workshop as part of Vigilance Awareness Week on **12th November, 2007 from 4.00 to 6.00 PM.** Officers of the rank of SE and above including PWD, Delhi shall be invited.

5. **Pending cases with Chief Engineers:**

CVO apprised DG(W) regarding large number of cases pending with the Chief Engineers. DG(W) has advised that the list of the pending cases with the Chief Engineer should be handed over to the concerned Chief Engineers in the next Senior Officers Meeting to be held on 17th October, 2007.

**((Ram Muivah)
JS & CVO**

No.16/8/3/2007-VSI

Dated 15th October, 2007.

Copy to:

1. PPS to DG(W)
2. SE(V)I/SE(V)II/SE(V)El./SE(Inq.)
3. All EEs(V)/EOs(D)

**Minutes of the Review Meeting on vigilance taken by DG(W)
Shri A. Chakrabarti on 03.12.2007 at 06.00 P.M.
in his office chamber.**

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Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri Kamlesh Kumar, SE(V)I**
- 3. Shri S.N. Rai, SE(V)II**
- 4. Shri B.B. Thakur, SE(V)E**
- 5. Shri H.P. Meena, SE(Inquiry)**

1. Shri A. Chakrabarti, DG(W), took a review meeting of the vigilance cases in CPWD on 03.12.2007 at 6.00 P.M. in his office chamber, and the following were decided:

2. In the recent visit of DG(W) to the Eastern Region he was intimated that a number of vigilance cases against JEs/AEs are pending. DG(W) has desired that all the cases of the Eastern Region pertaining to JEs/AEs may be brought to his notice.

3. In one of the earlier review meetings DG(W) advised that a note may be sent to Secretary(UD) for reducing the time taken by UPSC in tendering their advice and accordingly a note was sent to Secretary(UD). DG(W) has desired that in continuation of the said U.O. note reminder may be given to Ministry in this regard.

4. During the meeting DG(W) also brought out that one Executive Engineer of Cochin is being harassed by CBI on the pretext of some cases against her. In this regard a report will be received from CE(SZ-III) and accordingly the matter should be taken up with CBI for details of the case.

5. Based on the experiences of 6 monthly targets ending 30th September, the annual target has been decided in the meeting which is placed below as Annexure.

6. While reviewing the targets and achievements of the disciplinary cases, DG(W) has desired that targets and achievements for the final orders may be split up so as to indicate how many of this pertain to Ministry and how many pertain to Directorate. DG(W) also advised that the targets should be set in a manner so as to reduce the backlog.

7. The matter of shortage of staff in the Vigilance Unit, especially 3 vacancies of EEs, was discussed. It was felt that unless suitable EEs preferably Group 'A' (Direct recruit) officers are posted soon, progress of work in the Vigilance Unit including the office of SE(Inquiry) is likely to be affected. DG(W) has assured that suitable EEs would be posted to Vigilance Unit at the earliest.

((Ram Muivah)
JS & CVO

No.16/8/3/2007-VSI

Dated 4th December, 2007.

Copy to:

1. PPS to DG(W)
2. SE(V)I/SE(V)II/SE(V)El./SE(Inq.)
3. All EEs(V)/EOs(D)

Minutes of the Review Meeting of Vigilance Unit taken by Shri K. Srinivasan, DG (W) on 21.2.2008 at 1.00 PM in his office chamber.

Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri Rajesh Banga, SE (V) I**
- 3. Shri S.N. Rai, SE (V) II**
- 4. Shri B.B. Thakur, SE (V) E**
- 5. Shri H.P. Meena, SE (Inquiry)**

1. The annual target vis-à-vis achievement till date of investigation cases, disciplinary cases, CAT/Court cases were reviewed by DG (W) CPWD. He expressed his satisfaction regarding achievement of investigation cases. However regarding the shortfalls in disciplinary cases, it was explained to him that the main reason was the non-posting of two EO(D)'s in the Vigilance unit since November 2007.
2. The various pending references made by Vigilance Unit with various regions was reviewed by DG (W) with reference to the target dates committed by various Regional heads/Zonal heads in the Senior Officers Meet held on 28.1.2008, 30.1.2008, 31.1.2008, 1.2.2008 and 12.2.2008.

In four cases where ADG (TD) had committed the target date on or earlier to 18.2.2008 for making the records available, target were not met with.

In a case pertaining to CE (NDZ-I) where detailed comments were to be offered by CE (NDZ-I), it was committed by him that he would hold meeting on 12.2.2008 to sort out the bottlenecks. The outcome of the meeting or any target date for sending the comments has so far not been communicated by him.

CE (EZ) II has to submit certain details relating to CTE inspection of two works for which a target date was committed by him was 19.2.2008. The details are yet to be received from him.

ADG (WR) had committed a date of 15.2.2008 to submit the records/report relating to the complaint against Dr. N.K. Sharma, DD (Horticulture) which is still awaited.

ADG (NR) and CE (E) NZ has committed a date of 18.2.2008 for submitting record/report on a complaint relating to Public Interest Disclosure Resolution. The same is still awaited.

The DG emphasized that the CEs should make all efforts to adhere to the target dates committed earlier.

3. CVO, CPWD reported about the Vigilance Audit of Division M233 of PWD (NCTD). He also elaborated the issues forming basis of the Vigilance Audit. DG (W) advised that the main thrust of such Vigilance Audit should be systems and procedures rather than the quality aspect of the work as quality audit is regularly being carried out by SEs (QA) of various Regions. Such audit should be conducted with a view to bringing about systemic improvement in the functioning of the Department.
4. CVO, CPWD briefed about the shortage of staff in Vigilance Unit. He also pointed out that shortage of two EOs (D) is reflecting in the achievement of Disciplinary Cases. DG (W) assured for filling up the vacancy at the earliest possible.

(RAM MUIVAH)
JS & Chief Vigilance Officer

No. 16/2/1/2007-VSI

Dated: 22.02.08

Copy to:

1. PPS to DG (W)
2. ADG (S&P) , CPWD. Necessary directions may be issued to CE (NDZ-I) and CE (NDZ II) for disposal of pending vigilance references.
3. ADG (TD) CPWD. Necessary directions may be issued for disposal of pending vigilance references.
4. ADG (WR), CPWD. Necessary directions may be issued for disposal of pending vigilance references.
5. ADG (ER), CPWD. Necessary directions may be issued for disposal of pending vigilance references.
6. ADG (NR), CPWD. Necessary directions may be issued for disposal of pending vigilance references.
7. All SE's in Vigilance Unit.

**Minutes of the Review Meeting of Vigilance Unit taken by
Shri H. S. Dogra, DG (W) on 20.3.2008 at 3.30 PM in his office chamber.**

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Members present:

- 1. Shri Ram Muivah, JS & CVO**
- 2. Shri Rajesh Banga, SE (V) I**
- 3. Shri S.N. Rai, SE (V) II**
- 4. Shri H.P. Meena, SE (Inquiry)**

1. Target and achievements for Vigilance cases under investigation and disciplinary stage were reviewed by DG (W). He expressed his satisfaction regarding achievement made so far. However, it was desired by him that cases and complaints may be presented in following tabular form for better comprehension of the situation.

| Pendency at beginning of the year | Cases/complaint received so far | Disposal during the period of review | Pendency as on date of review |
|--------------------------------------|------------------------------------|---|----------------------------------|
| | | | |

Such a presentation would give a clear picture about increase/decrease of pendency and rate of disposal of the cases.

2. Vigilance referencees pending with various Zones were reviewed by DG (W). He suggested that reminder should be issued by CVO where the information is not forthcoming. In case it is essential, DO reminders from DG (W) may also be sent. It was further suggested by DG (W) that CVO should also call the Zonal Heads in person to sort out the bottlenecks and to minimize the delay in obtaining the desired report/records.
3. The New guidelines regarding grant of vigilance clearance to members of the Central Civil Services / Central Civil Posts issued by DoPT under their OM dated 14/12/2007 were deliberated. The said circular uses the word '**normal**' at places thereby leaving ambiguity in interpretation of

the guidelines contained in the said OM. DG (W) suggested that clarification may be obtained from DoPT regarding implementation of the directions in the said OM. For the purpose, Vigilance Unit may make a reference to CE (P&S) who in turn will refer the matter to DoPT.

4. Recommendation of ICRA, earlier suggestions of the Directorate in this regard and the communication received from CVC regarding formation of two committees before launching vigilance action was deliberated in detail. In the review meeting, DG (W) suggested the constitution of committee to be formed for the cases pertaining to officers of various levels. In this regard, a separate note will be put up to him for approval.
5. Shortage of vehicle was also discussed in the review meeting. DG (W) decided that a hired vehicle will be provided to the Unit by Superintending Engineer (Vigyan Bhawan).
6. Shortage of staff was also discussed with the DG (W). He suggested that names of suitable officers may be suggested to be posted in the Unit. A note in this regard will be sent to ADG/DG (W) separately.

(RAM MUIVAH)
JS & Chief Vigilance Officer

No. 16/2/1/2007-VSI (Vol. II)

Dated, 24th March, 2008

Copy to:

1. PPS to DG (W)
2. CE (P&S)
3. SE (V) I/SE (V) II/SE (V) El/SE (Inq)
4. All EEs (V)/EOs (D)
5. SE, Vigyan Bhawan

**Minutes of the Review Meeting of Vigilance Unit
taken by Shri H.S. Dogra, DG (W) on 12.05.2008
at 03.30 PM in his office chamber.**

Members present:

6. Shri Ram Muivah, JS & CVO
7. Shri Rajesh Banga, SE (V) I
8. Shri S.N. Rai, SE (V) II
9. Shri B.B. Thakur, SE (V) E
10. Shri H.P. Meena, SE (Inquiry)

1. Targets and achievements of Vigilance Unit under investigation cases and disciplinary cases were reviewed by DG(W). He expressed satisfaction regarding the achievement for the year 2007-08.

2. Half yearly target from April, 2008 to September, 2008 (Annexure-I) was reviewed by DG(W). He advised that the pendency of the complaints should be brought down to minimum.

3. Pending cases with Chief Engineers:

Various vigilance references pending with Zonal Heads were also reviewed by DG(W) in the meeting. He emphasized that all out efforts should be made for disposal of the complaints pending more than one year. In this regard the pending issues with various Zonal Heads may be discussed by CVO, CPWD with them and efforts should be made to dispose them at the earliest possible. A reference in the form of D.O. letter for all pending references with the Zonal Heads in consolidated manner may be made by the CVO to begin with.

4. Improving Vigilance Administration by Leveraging Technology:

As per CVC guidelines vide Circular No.40/11/6 dated 22.11.2006, leveraging technology for improving vigilance administration was to be implemented by April, 2007. CPWD has made some good progress except integrated computerisation including e-tendering. In this regard a report prepared by Shri D.C. Goel, Director(S&D) was shown to DG(W). CVO also informed DG(W) that CVC has convened a meeting of the CVOs of Northern Zone on 28th May, 2008 to discuss the progress of the implementation of leveraging technology for improving vigilance administration etc.

5. DG(W) mentioned that there was a news item which appeared in the Times of India on Sunday the 11th May, 2008 regarding a trap case of senior level officer of CPWD by Anti-corruption branch of the Delhi Government. In this regard DG(W) advised that instead of waiting for a communication from the CBI/ACB, taking suo-moto cognizance of the news clipping the facts of the case may be obtained and looked into.

The meeting was closed with thanks to the Chair.

(RAM MUIVAH)
JS & Chief Vigilance Officer

No. 16/2/1/2007-VSI

Dated: 12.05.08

Copy to:

1. PPS to DG(W)
2. SE(V)I/SE(V)II/SE(V)El./SE(Inq.)
3. All EEs(V)/EOs(D)