

Documents attached for enlistment

S.No.	Document	Yes	No
1.	Proof of constitution (Serial number 5) :		
	a) In case of sole proprietorship/HUF: an affidavit executed before a 1 st Class Magistrate that the applicant is the sole proprietor of the firm/Karta of HUF.	<input type="checkbox"/>	<input type="checkbox"/>
	b) In case of partnership firm: (Submit attested copies)		
	i) Partnership deed attested by Notary Public	<input type="checkbox"/>	<input type="checkbox"/>
	ii) Form "A" or equivalent form issued by Registrar of Firms	<input type="checkbox"/>	<input type="checkbox"/>
	iii) Form "B" or equivalent form issued by Registrar of Firms	<input type="checkbox"/>	<input type="checkbox"/>
	iv) Form "C" or equivalent form issued by Registrar of Firms	<input type="checkbox"/>	<input type="checkbox"/>
	c) In case of Private/Public Ltd Co. Article of Association duly attested by Notary Public.	<input type="checkbox"/>	<input type="checkbox"/>
2.	Power of attorney, if any (Sl.no..8), attested by Notary	<input type="checkbox"/>	<input type="checkbox"/>
3.	Public Bankers' certificate from scheduled bank in the Performa given in Annexure-V. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority (Sl.no..9)	<input type="checkbox"/>	<input type="checkbox"/>
4.	Technical Staff: (Sl.no..11)		
	i)List of full time technical staff/Designers with qualification and experience of each	<input type="checkbox"/>	<input type="checkbox"/>
	(ii) Attested copies of the degrees/diplomas of the technical staff/Designers.	<input type="checkbox"/>	<input type="checkbox"/>
	(iii) Declaration from the technical staff/Designers that they are employed with the applicant.	<input type="checkbox"/>	<input type="checkbox"/>
	(iv) Documents like PF subscription ,Copy of Income Tax return with, IT form16 etc conclusively proving employment of technical staff with applicant (Onus of submitting adequate proof lies with applicant)	<input type="checkbox"/>	<input type="checkbox"/>
5	(i)List of M/C, T&P i/c steel centering & shuttering, possessed by the Applicant. Full details and location of workshop including details of	<input type="checkbox"/>	<input type="checkbox"/>
	Machines & Equipment provided and proof of sufficient stock of	<input type="checkbox"/>	<input type="checkbox"/>
6.	Materials as required for Furniture category. (Sl.no..12),	<input type="checkbox"/>	<input type="checkbox"/>
7.	(ii)Copy of purchase document etc (Onus of submitting adequate	<input type="checkbox"/>	<input type="checkbox"/>
8.	proof lies with applicant	<input type="checkbox"/>	<input type="checkbox"/>
9.	Attested copies of valid Electrical Licenses_(Sl.no..13(i)&(ii))	<input type="checkbox"/>	<input type="checkbox"/>
10.	Attested copy of Enlistment order (Sl.no..14)	<input type="checkbox"/>	<input type="checkbox"/>
11.	List of all near relatives working in CPWD, including their addresses (Sl.no..15) See also Rule 17.0 of Enlistment Rule.	<input type="checkbox"/>	<input type="checkbox"/>
	Demand Draft for processing the case (Sl.no..16)		
	Original or attested copies of certificates for works done, from concerned clients, in proforma as given in annexure- IV		
	Attested copies of award letters for works included in Annexure- III		