

**CONFIDENTIAL PERFORMANCE REPORT OF CONTRACTOR (ACRC)**

**Part I** (To be filled in by the contractor in duplicate in respect of each work cost of which falls within the range prescribed for eligibility as per para 19 of enlistment read with Table –I. One copy be submitted to EE/AE and other, containing acknowledgement of receipt and seal of Division/Sub Division office, be submitted to enlisting authority)

1. Period:
2. Name & Address of contractor:
3. Class, Category and Enlistment No.:
4. Name & address of enlisting authority:
5. Name of Work
6. Name & Address of C.P.W.D. Division:

Sl.	Item	
7.1	Agreement No.	
7.2	Estimated Cost/Tender amount	
7.3	Stipulated date of Commencement& Completion	
7.4	Percentage progress with date/actual date of completion	
7.5	Gross amount of final bill/work done	
7.6	Amount of compensation levied, if any	
7.7	Amount of reduced rate items, if any	
7.8	Did the contractor go for arbitration ?	
7.9	If yes, total amount claimed and amount awarded	

Signature of the contractor

**PART II (To be filled by the department)**

**8.0** Certified that details given by the contractor in Part - I have been verified and found to be correct/have been corrected wherever necessary. **Delay is partly /not/ fully attributable to contractor.**

Signature of Divisional/Sub Divisional Engineer

9.0 Note : This performance report, duly completed by EE/AE handling the agreement, should be forwarded to reporting officer of corresponding Class of enlistment .The counter signing officer, after the report is duly completed, will forward the report to enlisting authority within two weeks of its receipt from the contractor.

Class	I	II	III	IV	V
Reporting Officer	E.E	E.E	AE	AE	AE
Reviewing Officer	S.E	S.E	EE	EE	AE
Counter Signing Officer	CE	CE	SE	SE	E.E
Report to be sent to o/o	DG	ADG	CE	CE	S.E

**Part – III** (Serial 1 to 6 are repeat information for proper linkage)

1. Period:
2. Name & Address of contractor:
3. Class, Category and Enlistment No.:
4. Name & address of enlisting authority:
5. Name of Work
6. Name & Address of C.P.W.D. Division:

10.1	Quality of work	Outstanding / Very good / Good / Satisfactory / Poor
10.2	Comments on capability of contractor	
10.2.1	Technical proficiency	Outstanding / Very good / Good / Satisfactory / Poor
10.2.2	Financial soundness	Outstanding / Very good / Good / Satisfactory / Poor
10.2.3	Mobilizations of T&P	Outstanding / Very good / Good / Satisfactory / Poor
10.2.4	Mobilizations of manpower	Outstanding / Very good / Good / Satisfactory / Poor
10.2.5	General behavior	Outstanding / Very good / Good / Satisfactory / Poor
10.2.6	General Remarks*	outstanding/Very good/Good/Satisfactory/Poor

Reporting Officer (Designation and Address)

11.1	Quality of work	Outstanding / Very good / Good / Satisfactory / Poor
11.2	Comments on capability of contractor	
11.2.1	Technical proficiency	Outstanding / Very good / Good / Satisfactory / Poor
11.2.2	Financial soundness	Outstanding / Very good / Good / Satisfactory / Poor
11.2.3	Mobilizations of T&P	Outstanding / Very good / Good / Satisfactory / Poor
11.2.4	Mobilizations of manpower	Outstanding / Very good / Good / Satisfactory / Poor
11.2.5	General behavior	Outstanding / Very good / Good / Satisfactory / Poor
11.2.6	General Remarks*	Outstanding / Very good / Good / Satisfactory / Poor

Reviewing Officer (Designation &amp; Address)

12.1	Quality of work	Outstanding / Very good / Good / Satisfactory / Poor
12.2	Comments on capability of contractor	
12.2.1	Technical proficiency	Outstanding / Very good / Good / Satisfactory / Poor
12.2.2	Financial soundness	Outstanding / Very good / Good / Satisfactory / Poor
12.2.3	Mobilizations of T&P	Outstanding / Very good / Good / Satisfactory / Poor
12.2.4	Mobilizations of man power	Outstanding / Very good / Good / Satisfactory / Poor
12.2.5	General behavior	Outstanding / Very good / Good / Satisfactory / Poor
12.2.6	General Remarks*	Outstanding / Very good / Good / Satisfactory / Poor

Counter Signing Officer (Designation &amp; Address)

- \* General remarks may include excessive cutting /over writing in tenders, unsubstantiated allegations, misbehavior, theft of Govt. material, responsiveness, litigative mindedness, conduct etc.