

No.14/11/2007-EC.I
Government of India
Directorate General of Works
Central Public Works Department

Nirman Bhavan, New Delhi
Dated the 29 March, 2007

OFFICE MEMORANDUM

Subject: Deputation to the post of Deputy Director General of Shipping, Mumbai.

Options are invited from all Executive Engineers (Civil & Electrical) for appointment on deputation basis to the post of Deputy Director General of Shipping, Directorate General of Shipping, Mumbai. Annexure-I indicating qualifications, experience and pay scale etc. attached to the above post is enclosed. Willing officers having experience in the subject matter may apply for the above post on the prescribed proforma (enclosed), in quadruplicate, so as to reach this Directorate through proper channel on or before 16th April, 2007. The controlling authorities are requested to verify the particulars furnished by the applicants while forwarding their applications to this Directorate. The applications received after the date will not be entertained. Options once exercised shall not be allowed to be withdrawn at a later stage.

(T.R. Prasad)

Dy. Director (Admn.)

To,

1. All Additional Director Generals (W) in the C.P.W.D.
2. The Engineer-in-Chief, P.W.D., Govt. of NCT of Delhi.
3. All Superintending Engineers (Civil & Elect.) in the C.P.W.D., P.W.D. (including Valuation, Appropriate Authority, I.T. Department, Min. of E & F etc. It is requested that the above O.M. may please be circulated for inviting options from all Executive Engineers (Civil & Elect.).
4. Shri R.N. Tripathy, Deputy Secretary, Ministry of Shipping, Road Transport & Highways (Department of Shipping), Parivahan Bhawan, 1, Parliament Street, New Delhi, with reference to his letter No. A-12026/2/06-MA dated 19.2.2007, for information.
5. Director (S&D), C.P.W.D., Nirman Bhavan, New Delhi, for putting above O.M. in the CPWD website for inviting options from the category of officers mentioned above.

For the Director
D.W. (S&D) Unit

30 MAR 2007

File No. 1008

For Approval

R. [Signature] on 29/3

2. Education, experience and other details required for the post.

1.	Name of the post	Deputy Director General of Shipping
2.	Number of post	One
3.	Date from which vacant	January, 2007.
4.	Classification	General Cadre Service Group A Gazetted Non-Ministerial
5.	Scale of pay	12000-16500
6.	Period of duration	The period of duration shall be period of deputation in month as mentioned in the advertisement or as the term of deputation as mentioned in the advertisement, but not exceeding five years. The maximum age limit for deputation shall not be exceeding 56 years as on the closing date of receipt of application.
7.	Duties and Responsibilities	(i) Administration of the Merchant Shipping Act, 1958 and the Rules made thereunder in the exercise of powers of Central Govt. and Shipping are delegated to Deputy Director General of Shipping. (ii) Measures to ensure safety of life and ships at sea, coast-guard and maritime agencies. (iii) Evolution of policies for development of Indian shipping. (iv) See International Conventions relating to Merchant Shipping. (v) Provision of facilities for training of officers and crew of the Indian Navy. (vi) Regulation of Employment of Seamen and Welfare of Seamen. (vii) Regulation of Ocean freight rates in overseas trade/roster traffic. (viii) Administration of Director General (Shipping) Headquarters and Field Offices.
8.	Qualifications and Eligibility for the post	Officers of the Central Govt including officers of IAS, and Central Services Group A
	(A)	(i) holding analogous posts on regular basis; or (ii) With 5 years regular service in posts in the pay scale of Rs. 10000-16500 or equivalent; and (b) Possessing 8 years administrative experience in Group A post.

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1. The Ministry of Shipping, Government of India, New Delhi

**Application for the post of Deputy Deputy Director General of Shipping in the
Directorate General of Shipping, Mumbai**

BIO-DATA PROFORMA

1	Name and address in Block letters				
2	Date of Birth (in Christian era)				
3	Date of retirement under Central/State Government rules				
4	Educational Qualifications				
5	Whether educational and other qualifications required for the post are satisfied. (If any qualification has been passed, is worthy but is not prescribed in the rules, state the authority for the same.)				
	Qualifications/Experience required	Qualifications/Expe assessed by the officer			
	Essential : (i)				
	(ii)				
	(iii)				
	Desired : (i)				
	(ii)				
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.				
7	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.				
	Office/Institution/ Organisation	Post held	From	To	Scale of pay and basic pay * * * * * therein
* Basic pay in the post being held on regular basis.					
8	Nature of present employment i.e. Ad-hoc or temporary or quasi-permanent or permanent.				
9	In case the present employment is held on deputation/contract basis, please state :				
(a)	The date of initial appointment.				
(b)	Period of agreement/right in deputation/contract				
(c)	Name of the parent office/organisation to which you belong				

10	Additional details about present employment. Please state other working bodies:	
(a)	Central Government	
(b)	State Government	
(c)	Autonomous Organisations	
(d)	Government Undertakings	
(e)	Universities	
11	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the revised scale.	
12	Total emoluments per month now drawn	
13	Additional information, if any, which you would like to mention in support of your suitability for the post. Include a separate sheet, if the space is insufficient.	
14	Whether belongs to SC/ST	
15	Remarks	

16. Date of return from last deputation, if any.

Signature of the candidate

Date

Address

Counter signed
(Employer)

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars stated by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the candidate and he/she is clear from the Vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.

OFFICIAL SEAL

Date :