

No. 14/10/2007-EC.I
Government of India
Directorate General of Works
Central Public Works Department

Immediate

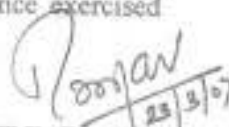
Nirman Bhavan, New Delhi
Dated the 23 March, 2007

OFFICE MEMORANDUM

Subject: Deputation to the post of Joint Director, National Institute for training of Highway Engineer (NITHE), NOIDA, (UP).

Options are invited from all S.E.s (Civil) and E.E.s(Civil) for appointment on deputation to the post of Joint Director in the National Institute for Training of Highway Engineers (NITHE), NOIDA (UP). The pay scale attached to the post is Rs. 14300-300-18300/-. A copy of reference containing the eligibility conditions, experience and prescribed proforma is enclosed. Willing officer having degree in Civil Engineering and above experience may apply for the above post through proper channel so as to reach this Directorate on or before 4.4.2007. The controlling authorities are requested to verify the particulars furnished by the applicants while forwarding their applications to this Directorate. Applications received late will not be entertained. Options once exercised shall not be allowed to be withdrawn at a later stage.

Encls: As above.


(T.R. Prasad)
Dy. Director (Admn.)

To,

1. All Additional Director Generals (W) in the C.P.W.D.
2. The Engineer-in-Chief, P.W.D., Govt. of NCT of Delhi, New Delhi.
3. All C.E.s (Civil) and S.E.s (Civil), in the C.P.W.D., P.W.D., Govt. of NCT of Delhi, including Valuation Appropriate Authority, I.T. Department, Ministry of E & F etc. It is requested that the above O.M. may also please be circulated for inviting options from all E.E.s (Civil), working under them.
4. Shri Dinesh Sharma, Deputy Director, National Institute for Training of Highway Engineers(NITHE), Ministry of Shipping, Road Transport and Highways, A-5, Institutional Area, Sector-62, NH24 Bypass, NOIDA(UP)- 201301 with reference to his letter No.NITHE/JD/2006-07 dated 10.1.2007, for information.
5. Director (S&D), C.P.W.D., Nirman Bhavan, New Delhi, for putting above O.M. in the CPWD website for inviting options from the category of officers mentioned above.

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Ministry of Shipping, Road Transport & Highways, Govt. of India)
A-5, Institutional Area, Sector-62, NH-24 Bypass, NOIDA-201301 (UP)

NITHE, an 'Apex Institute of Excellence', solely dedicated to the training of Highway Engineers of Central Govt, State Governments, Public & Private Sector organisations working in the highway sector, invites applications from the officers of Central/State Govt. Departments/Organisations/Public Sector/Engineering and Research Institutes of repute for appointment to following posts :

S.No.	Name of Post	Pay Scales/Remuneration	Usuals of Appointment	Posts
1.	Joint Director	Rs.14300-400-18300	Deputation basis	1 Post
2.	Core Faculty (Roads)	Rs.30,000/- fixed*	Contract basis (Part time)	1 Post
3.	Core Faculty (Bridges)	Rs.30,000/- fixed*	Contract basis (Part time)	1 Post

1. Joint Director

Job requirements : (a) Joint Director will assist Director, NITHE in discharging of functions required for performance of the Institute, (b) Planning for development of the Institute, (c) Formulation of course programmes and syllabi, (d) Arrangements for conducting the training courses and acting as course co-ordinator, (e) Liaison with concerned State / Central Government departments, Engineering Colleges, visiting faculty etc., (f) Overall administration of the Institute's office, (g) Delivering lectures during the training programmes.

Qualification and Experience :

a. Degree in Civil Engineering.

b. He should have at least ten years experience of working in the field of highway engineering.

Presently working at least in next lower pay scale of Rs.10,000-325-15,200 or Rs.12,000-375-18,500.

c. Good working knowledge of Computer Applications.

Desirable : (a) Post Graduate degree in subjects related to highways (b) Development of packages/software for training of highway engineers (c) Experience in CAD / CAM in highway projects.

2&3. Core Faculty (Roads) and Core Faculty (Bridges)

Job requirements : (a) Faculty will be the Course Co-ordinators, (b) Give 6 hrs. of lecture every week in training programmes, (c) Preparing of course schedules, content development and suggesting/deciding other guest faculty based on the feed back, (d) Development of training material, audio-visual aids, training modules, training packages including new technologies in highways, (e) Oversee delivery of lectures by other guest faculty, (f) Do proper course evaluation and analysis of evaluation, (g) Assist in institutionalising the training, (h) Organising training at different locations, (i) Assist the Director in organising various training programmes, seminars, workshops, other training related events, (j) Suggest for training development and the Institute, (k) Any other assignment assigned by the Director from time to time, etc.

(i) Period of Contract

One year (yearly renewable part-time contract)

(ii) Minimum Qualification

a. Age - 45 years to 65 years

b. Master's Degree in Civil Engineering subjects

c. Total experience of 20 years out of which 15 years in roads

Rs.25,000/- per month fixed

Rs. 5,000/- per month fixed

3 days in a week

09:00 to 17:30 hrs. or fixed time decided with mutual convenience

(iii) *Remuneration

(iv) *Conveyance

(v) Duration

(vi) Working hrs.

4. Application format (A4 size) for Joint Director : (1) Name of the post applied for, (2) Name of the Candidate, (3) Father's/Husband's Name, (4) Date of Birth, (5) Permanent Address, (6) Mailing Address, (7) Phone Numbers (Office and Residence) along with Fax number, if any, (8) Whether belonging to SC/ST/OBC, (9) Details of Educational Qualifications; a. Examination passed, b. Year of passing, c. Name of the Institute, d. University/Board, e. Total aggregate/percentage of marks obtained and Division, f. Remarks (if any), (10) Details of Experience (in chronological order): a. Name of the organisation, b. Position held, c. Period of tenure with dates, d. Brief description of duties, e. Pay, Scale of Pay and Total emoluments drawn, f. Details of experience in Roads/Bridges/Highways (Date wise), (11) Details of computer knowledge : (i) General, (ii) Languages known, (iii) Experience in CAD / CAM in highway projects, (12) Experience in development of training packages/software for highway projects, (13) Signature of candidate, (14) Two recent photographs (passport size) one should be pasted on the application form, (15) Demand draft of Rs.100/- in favour of NITHE (No fee for SC & ST candidates).

I hereby declare that all the information & statements furnished above is true and complete to the best of my knowledge and belief. Date : Place : Signature :

The Department/Organisation concerned should also enclose copies of Annual Confidential Reports (ACRs) for the last five years while forwarding the applications.

5. Application Format (A4 size) for Core Faculty: 1 to 10 same as above, (11) Details of computer experience, (12) Experience as Trainer/Faculty specially in highway sector, (13) Signature of candidate, (14) Two recent photographs (passport size) one should be pasted on the application form.

I hereby declare that all the information & statements furnished above is true and complete to the best of my knowledge and belief. Date : Place : Signature :

6. General Information for Joint Director : (i) The appointment shall be initially for a period of 03 years which may be extended for another term of 02 years for the candidates on deputation (ii) Usual allowances as per the rules of the Institute shall be given. (iii) Campus accommodation on payment of licence fee would be provided, if availed, as per the rules. (iv) The completed applications addressed to the Director, NITHE, A-5, Institutional Area, Sector-62, NH-24 Bypass, NOIDA-201301 (UP) alongwith attested photocopies of certificates / testimonials and demand draft of Rs.100/- in favour of NITHE, should reach through registered post on or before 31.03.2007 by 17:00 hrs. (v) Employees working in government/semi-government/autonomous organisations should send their applications through proper channel by the last date. Advance copies are also acceptable but No Objection Certificate and ACRs of last five years should be submitted before date of interview. Incomplete applications and those received late will be rejected summarily and no correspondence will be entertained. (vi) Age relaxation for SC/ST/OBC candidates as per the rules.

other allowance whatsoever including campus accommodation be given. (iii) condition 6(iv) to 6(vii) shall be same as above. The Institute reserves the rights to cancel any or all the applications for the posts without assigning any reason.