



CENTRAL PUBLIC WORKS DEPARTMENT

OFFICE MEMORANDUM

No.DGW/ MAN/123

ISSUED BY AUTHORITY OF DIRECTOR GENERAL OF WORKS

NIRMAN BHAVAN, NEW DELHI

DATED 7/6/05

Sub: Maintenance of specialized E&M Systems by Manufacturers/Authorised Agencies.

The following instructions are issued for Operation & Maintenance of specialized E&M Systems:

(1) Central AC Plant:

(i) Irrespective of capacity, screw and centrifugal plants(to include both high & low side) will be comprehensively maintained by Manufacturers/Authorised Agents of the Plant. This should include all repairs, spares, gas, oil etc. To ensure undivided responsibility, operation of the Plant also should be entrusted to Manufacturer/Authorised Agent.

(ii) Reciprocating Plants above 200 Tons aggregate capacity will be comprehensively maintained/operated by Manufacturer/Authorised Agents.

(iii) Reciprocating Plants with aggregate capacity upto 200 Tons can be maintained and operated by specialized agencies with prequalification of tenderers.

(2) Lifts: To be comprehensively maintained by the respective Lift manufacturer only.

(3) Addressable Type Fire Alarm System: To be maintained by manufacturer/authorized agents.

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- (i) Baggage/Security Scanner
 - (ii) Video/Film Projection System
 - (iii) CC TV System
 - (iv) UPS System
 - (v) PA Ssystem
 - (vi) Sound reinforcement System
 - (vii) Conference system
 - (viii) Communication System
 - (ix) Computer System
 - (x) Water Pump Automation System

All the above systems shall be maintained comprehensively by the Manufacturer/Authorised Agents only.

5) Wet Riser, Fire Alarm System:

To be operated/maintained by specialised firms after prequalification of tenderers.

(6) Any other specialized System:

The Chief Engineer will decide whether the system is to be maintained by Manufacturer/Authorised Agents or by call of tenders from prequalified agencies.

Note:(1) When maintenance work is to be awarded to Manufacturer/authorized agent, there is no need to call tender with press publicity. It is adequate to send the NIT to only the manufacturer/authorized agent. The tender accepting authority will be responsible for the best offer received and reasonability of rates awarded.

(2) The above guidelines will be valid for 5 years, after that, it will be subject to review.

Issued as per mailing list attached.

Superintending Engineer(C&M)